



Chipperfield Parish Council,  
The Village Hall  
The Common, Chipperfield  
Herts.  
WD4 9BS  
Tel: 01923 263 901  
email: [parishclerk@chipperfield.org.uk](mailto:parishclerk@chipperfield.org.uk)  
website: [www.chipperfieldparishcouncil.gov.uk](http://www.chipperfieldparishcouncil.gov.uk)

---

## CHIPPERFIELD PARISH COUNCIL

---

To Councillors: K Cassidy – **Chairman**, E Flynn – **Deputy Chairman**, G Bryant, J Miller, T McGuinness, CA Heaphy, L Hinton, and A Sutcliffe.

Cc Cllr Roberts, Cllr Riddick, Cllr G Barratt, and Cllr Adeleke

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held on 5<sup>th</sup> April 2022 at 7.45 pm at The Blackwells The Common WD4 9BS.

Mrs Usha Kilich  
Clerk to the Council  
31<sup>st</sup> March 2022

UKilich

---

**Public participation** – There will be 15 minutes available for “Public Participation” if required. **(Max 3 minutes per Person)**

### AGENDA

**79/21 APOLOGIES FOR ABSENCE**

To accept and approve apologies for absence

**80/21 DECLARATIONS OF INTEREST**

To accept and declare interest linked to any of the Resolutions.

**81/21 MINUTES**

To approve the minutes of the meeting of 1<sup>st</sup> March 2022.

**82/21 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillor (s)

**83/21 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**

To receive the Chairman’s report and note any correspondence received.

- a. HAPTC NALC letter to smaller councils to address services NALC could provide
- b. HAPTC salary scales reviewed
- c. HAPTC training programme available
- d. Local Government Act 1972 section 137 (4)(a) is £8.82
- e. Cllr McGuinness to update on his meeting at the Village Hall
- f. Cllr Cassidy to update on village maintenance

**84/21 Public Participation 15 Minutes total (Max 3 minutes per Person)**

**85/21 FINANCE AND GENERAL PURPOSE**

- a. Cllr Cassidy to update Councillors on YTD Summary and Bank Reconciliation up to and including 31<sup>st</sup> March 2022
- b. Cllr Cassidy proposes to accept the quote for the insurance
- c. Cllr Cassidy to update members on CiL balance £97,428
- d. Cllr Cassidy proposes to circulate policies equally between councillors to review, ready to adopt in May 2022
  - i. Allotment Disputes
  - ii. Code of Conduct
  - iii. Complaints Policy
  - iv. Dignity at Work Policy
  - v. Equal Opportunities and Diversity Policy
  - vi. Financial Regulations
  - vii. Freedom of Information Policy
  - viii. GDPR Policy
  - ix. Grants and Donations Policy
  - x. Grievance Policy
  - xi. Health & Safety Policy
  - xii. Publication Scheme
  - xiii. Press and Media Policy
  - xiv. Recruitment and Selection Policy
  - xv. Standing Orders
  - xvi. Terms of Reference

**86/21 REPORT FROM WORKING GROUPS**

**1. OPEN SPACES**

**2. YOUTH AND EDUCATION**

**3. POLICE REPORT**

**4. HIGHWAYS**

**5. PLANNING**

**Dacorum to carry out Habitats Regulation Assessment; and its resulting impact on planning approval of additional new dwellings**

**6. ALLOTMENTS**

**87/21 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

**88/21 DATE OF NEXT MEETING**

The next meeting will be held on the 17<sup>th</sup> May 2022 following the planning meeting @ 7.45 at The Blackwells Chipperfield WD4 9BS.